
INDIANA COMMISSION ON PROPRIETARY EDUCATION

Board of Commissioners Meeting Memorandum

Date: June 11, 2008

From: Ross Miller, Director of Accreditation

Subject: Indiana Therapeutic Massage School, On-site Evaluation

Staff recommendation

In accordance with Title 570 IAC (D) [Phase Four-Fully Accredited Status], it is the recommendation of the commission staff that Indiana Therapeutic Massage School be granted Fully Accredited status.

Background

Ms. Janis Legendre began the Massage Therapy program at Indiana University-Purdue University Continuing Studies Division in 1994. The Massage Therapy program eventually became part of the Indiana University-Purdue University Community Learning Network. Originally the program was located in the IUPUI Student Union building.

In 2007 the Massage Therapy program became independent of IUPUI, and was named Indiana Therapeutic Massage School by owner Janis Legendre. The planned admission of non-IUPUI students at Indiana Therapeutic Massage School necessitated accreditation with the Indiana Commission on Proprietary Education.

Indiana Therapeutic Massage School continues to contract with IUPUI. Students of IUPUI may attend Indiana Therapeutic Massage School as an IUPUI student. Upon completion, an IUPUI student would receive a Certificate of Completion from IUPUI, not Indiana Therapeutic Massage School. All other students attending Indiana Therapeutic Massage School pay tuition directly to Indiana Therapeutic Massage School without any involvement with IUPUI. Non-IUPUI students receive a Certificate of Completion from Indiana Therapeutic Massage School.

Indiana Therapeutic Massage School was originally located in the Stutz Business Center on North Senate, in Indianapolis. Indiana Therapeutic Massage School then moved to the current location on Michigan Road. With further growth in student enrollment, Indiana Therapeutic Massage School now occupies two office suites.

School Description

Indiana Therapeutic Massage School offers one certificate program in Massage Therapy. The 600 clock hour Massage Therapy program includes 80 clinical hours. The tuition cost is \$7000.00. Indiana Therapeutic Massage School employs 9 full-time and part-time instructors.

Evaluation Team

Ms. Olivia Jones graduated from Indiana Business College in 2002 with a Massage Therapy Certificate. Ms. Jones has taught Massage Therapy at Indiana Business College and MedTech College.

Ms. Wendy Morrison graduated from Midwest Academy of Healing Arts as a Massage Therapist in 2001. Since that time Ms. Morrison has owned and operated a day spa primarily offering Massage Therapy. Currently Ms. Morrison is employed as a Massage Therapist at Healing Arts Indy. Ms. Morrison also holds a B.A. in Physiology from IUPUI.

Mr. Roy Phillips is a member of the American Massage Therapy Association. Since 1989 Mr. Phillips has worked as a Massage Therapist as a sole proprietor or in partnership with other Massage Therapists. Mr. Phillips has completed 1200 hours of continuing Education, and is active in AMTA.

Evaluation Results

Ms. Jones recommended Indiana Therapeutic Massage School receive Fully Accredited status. Ms. Jones stated that the curriculum and overall program is well-put-together. Upon touring the facility Ms. Jones noted that the school had plenty of great space for future growth.

Ms. Morrison recommended Indiana Therapeutic Massage School receive Fully Accredited status. The evaluator form shows all 24 categories were marked outstanding. Ms. Morrison noted that one student commented that they would prefer that the business class be taught earlier in the program. Depending on the start date, students may have the business course at the beginning or end of the program. Ms. Morrison did not recommend any changes to the program.

Mr. Phillips recommended Indiana Therapeutic Massage School receive Fully Accredited status. During the evaluation Mr. Phillips commented that he was pleased with the enthusiasm of instructors and the solid curriculum.

Conclusion

Commission staff concurs with all three evaluators in recommending Indiana Therapeutic Massage School be granted Fully Accredited status.

Supporting Documentation

1. Ms. Olivia Jones evaluator checklist
2. Ms. Wendy Morrison evaluator checklist
3. Mr. Roy Gregory Phillips evaluator checklist

INDIANA COMMISSION ON PROPRIETARY EDUCATION

302 W. Washington Street, Room E201
Indianapolis, IN 46204

Date of Evaluation: MAY 12, 2008

Institution Evaluated: INDIANA THERAPEUTIC MASSAGE SCHOOL

Name of Team Member: MR. ROY GREGORY PHILLIPS

CHECK LIST FOR TEAM EVALUATORS

In each category you are to rate the institution on a scale of one (1) to four (4) as follows:

- | | |
|----------------|-------------------|
| 1. Outstanding | 3. Satisfactory |
| 2. Superior | 4. Unsatisfactory |

There is space for comments. The asterisk (*) denotes requested comments in order to better explain your evaluation.

CATEGORY I -- EDUCATIONAL OBJECTIVES

A. The educational philosophies/objectives are consistent with the institution's role as a training facility.

++++ _____	_____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

B. The resident training is reasonably well developed to actually train the student for the job he/she seeks.

++++ _____	_____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

C. The advertising, brochures, catalogs or other representations made are truthful, and explicitly show that it is a training institution involved in the specific areas of instruction it promotes.

++++ _____	_____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

CATEGORY II -- FACULTY

A. The institution has an adequate number of qualified instructors or teachers trained by education and/or experience to instruct the students.

++++ _____	_____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

B. The educational administrators are qualified professionally to administer their position through education and/or experience.

++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
------------------------	-------------	-----------------	--------------------

Comments: STUDENT/TEACHER RATIO IS GOOD. INSTRUCTORS ARE PASSIONATE

C. The faculty appear to be satisfied with the overall institution.

++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
------------------------	-------------	-----------------	--------------------

Comments:

CATEGORY III -- STUDENT POLICY

A. Student counseling is adequate to show concern for the individual student's personal attainments.

1. Outstanding	++++ 2. Superior	3. Satisfactory	4. Unsatisfactory*
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Comments:

B. The student/administration relationship reflects a healthy and stable rapport within the institution.

++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
------------------------	-------------	-----------------	--------------------

Comments:

C. The student educational needs are met by the institution.

++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
------------------------	-------------	-----------------	--------------------

Comments:

CATEGORY IV ADMISSION PRACTICES

A. The admission policy of the institution is well administered and the school is reasonably selective.

++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
------------------------	-------------	-----------------	--------------------

Comments: PROFESSIONAL LETTER, PERSONAL ESSAY

- B. Students who have special learning handicaps are aware of the demands needed to meet the admission requirements.

_____	++++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

CATEGORY V STUDENT RECRUITMENT

- A. The institution appears to recruit from a diversified level of family income. No concentration on recruiting low income families.

++++	_____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- B. The institution appears to recruit students who have a potential or desire the education provided.

++++	_____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- C. The students appear to have an honest impression of the institution before they enroll.

_____	++++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

CATEGORY VI PHYSICAL FACILITIES

- A. The institution has satisfactory training or educational facilities with sufficient tools, supplies, or equipment to instruct in the student's selected area of study.

++++	_____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- B. The classrooms or work stations are the necessary size to accommodate the number of students enrolled.

++++	_____	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

C. The premises and conditions under which the students work are sanitary and safe according to modern standards.

++++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments: BUSINESS EDUCATION EARLY ON IN CLASS

CATEGORY VII COURSE ORGANIZATION

A. The instruction materials are comprehensive, accurate and well organized.

++++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

B. The instructional material is geared at a level of understanding which adheres to the educational level of the students enrolled.

++++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

CATEGORY VIII OBJECTIVES

A. The resident training is reasonably well developed to actually train the student for the job he seeks or ultimately hopes to gain.

++++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

B. Student records adequately reflect the student's progress during his period of enrollment.

	++++		
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments: .

C. The student records adequately reflect the student's placement after his/her training with the institution.

++++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

D. Characterize your impression of the institution.

++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

E. The majority of the students appear to be satisfied with the education they have received from the institution.

++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

Please initial the status you believe this institution should receive.

1. No Status – If, after a review of the forms and materials submitted by the petitioning institution and the formal team evaluation, the petitioning institution is found to have such severe deficiencies that in the opinion of the Commission are deemed to not meet the minimum standards required for operation of a postsecondary proprietary school, then the petitioning institution should be awarded “No Status,” and the applicant status of the petitioning institution should be recommended for revocation. _____

2. Candidate -- If, after a review of the forms and materials submitted by the petitioning institution and the formal team evaluation, the petitioning institution is found to have certain deficiencies that in the opinion of the Commission can be corrected and would not be cause for denial of the right to do business, then the petitioning institution may be awarded “Candidate” status. _____

3. Accreditation with Recommendations – If, after a review of the forms an materials submitted by the petitioning institution and the formal team evaluation the petitioning institution is found to still possess certain deficiencies that are not so serious as to cause either denial of accreditation or candidate status, but such recommendations are needed to increase efficiency, then the institution may be awarded “Accredited with Recommendations” status. _____

4. Fully Accredited – If, after a review of the forms and materials and the formal team evaluation the institution has corrected all deficiencies noted during its Applicant, Candidate, or Accredited with Recommendations status, then it shall be granted “Fully Accredited” status. ++++++

If status is 1, 2, or 3, list your specific reasons or recommendations below.

Please add any explanatory notes to your recommendation. Use additional page(s) if necessary.

NO RECOMMENDATIONS- VERY GOOD PROGRAM!

PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM

Team Member's background, as related to evaluation participation, is as follows:

Please describe appropriate background experience and credentials.

TESTED INTO AMERICAN MASSAGE THERAPY ASSOCIATION (AMTA) IN 1989- #11870.
WRITTEN TEST AND PRACTICAL

WORKED WITH VICKI MYERS AT MYOTHERAPY CLINIC IN LAFAYETTE, INDIANA FROM 1989-1991
WORKED WITH JERRY SCOTT AT MUSCLE THERAPY CLINIC IN LAFAYETTE FROM 1991-1993
STARTED INNERWAVES MASSAGE IN 1993 AND WAS OWNER/THERAPIST UNTIL 2000. SOLD
BUSINESS TO KIP TREECE IN 2000
STARTED HEART AND HANDS MASSAGE IN 2002 WORKING OUT OF OFFICE IN MY HOME. STILL
ACTIVE TO PRESENT
HAVE KEPT UP CONTINUING EDUCATION REQUIRMENTS AND ACTIVE MEMBERSHIP OF AMTA
TO PRESENT
HAVE COMPLETED APPROXIMATELY 1200 HOURS OF CONTINUING EDUCATION TO PRESENT

INDIANA COMMISSION ON PROPRIETARY EDUCATION

302 W. Washington Street, Room E201
Indianapolis, IN 46204

Date of Evaluation: MAY 12, 2008

Institution Evaluated: INDIANA THERAPEUTIC MASSAGE SCHOOL

Name of Team Member: MS. OLIVIA JONES

CHECK LIST FOR TEAM EVALUATORS

In each category you are to rate the institution on a scale of one (1) to four (4) as follows:

- | | |
|----------------|-------------------|
| 1. Outstanding | 3. Satisfactory |
| 2. Superior | 4. Unsatisfactory |

There is space for comments. The asterisk (*) denotes requested comments in order to better explain your evaluation.

CATEGORY I -- EDUCATIONAL OBJECTIVES

A. The educational philosophies/objectives are consistent with the institution's role as a training facility.

<u> </u>	<u>++++</u>	<u> </u>	<u> </u>
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

B. The resident training is reasonably well developed to actually train the student for the job he/she seeks.

<u> </u>	<u>++++</u>	<u> </u>	<u> </u>
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments: WELL PUT TOGETHER CURRICULUM

C. The advertising, brochures, catalogs or other representations made are truthful, and explicitly show that it is a training institution involved in the specific areas of instruction it promotes.

<u> </u>	<u>++++</u>	<u> </u>	<u> </u>
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments: DOES WEB ADVERTISEMENT, WORD-OF-MOUTH

CATEGORY II -- FACULTY

A. The institution has an adequate number of qualified instructors or teachers trained by education and/or experience to instruct the students.

<u> </u>	<u>++++</u>	<u> </u>	<u> </u>
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments: HAS VISITING INSTRUCTORS PLUS 6 REGULAR CONTINUING EDUCATION,
NATIONAL CERTIFICATIONS OR DEGREE IN SUBJECT TAUGHT

B. The educational administrators are qualified professionally to administer their position through education and/or experience.

<u>1. Outstanding</u>	<u>++++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i> MICHELLE TRAMM HAS DEGREE, TEACHES AT IUPUI			

C. The faculty appear to be satisfied with the overall institution.

<u>1. Outstanding</u>	<u>++++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i> ELATED, VERY VESTED			

CATEGORY III -- STUDENT POLICY

A. Student counseling is adequate to show concern for the individual student's personal attainments.

<u>1. Outstanding</u>	<u>++++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i>			

B. The student/administration relationship reflects a healthy and stable rapport within the institution.

<u>1. Outstanding</u>	<u>++++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i> STUDENTS SEEM TO BE SATISFIED			

C. The student educational needs are met by the institution.

<u>1. Outstanding</u>	<u>++++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i> GIVEN INDIANA CONSIDERATION FOR LEARNING LEVEL			

CATEGORY IV ADMISSION PRACTICES

A. The admission policy of the institution is well administered and the school is reasonably selective.

<u>1. Outstanding</u>	<u>++++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i> HAS STUDENTS FROM VOCATIONAL REHABILITATION VARIETY OF AGES			

- B. Students who have special learning handicaps are aware of the demands needed to meet the admission requirements.

<u>1. Outstanding</u>	<u>++++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i> SCHOOL HAS THIS AREA COVERED			

CATEGORY V STUDENT RECRUITMENT

- A. The institution appears to recruit from a diversified level of family income. No concentration on recruiting low income families.

<u>1. Outstanding</u>	<u>++++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i> I BELIEVE THIS IS A GREAT RECRUITMENT PROCESS			

- B. The institution appears to recruit students who have a potential or desire the education provided.

<u>1. Outstanding</u>	<u>++++</u> <u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i> STUDENTS WERE INTERVIEWED			

- C. The students appear to have an honest impression of the institution before they enroll.

<u>++++</u> <u>1. Outstanding</u>	<u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i> THEY COULDN'T SAY ENOUGH GREAT THINGS ABOUT THE SCHOOL			

CATEGORY VI PHYSICAL FACILITIES

- A. The institution has satisfactory training or educational facilities with sufficient tools, supplies, or equipment to instruct in the student's selected area of study.

<u>++++</u> <u>1. Outstanding</u>	<u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i> PLENTY OF ROOM			

- B. The classrooms or work stations are the necessary size to accommodate the number of students enrolled.

<u>++++</u> <u>1. Outstanding</u>	<u>2. Superior</u>	<u>3. Satisfactory</u>	<u>4. Unsatisfactory*</u>
<i>Comments:</i> GREAT SPACE			

C. The premises and conditions under which the students work are sanitary and safe according to modern standards.

_____	++++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments: CLEAN ENVIRONMENT			

CATEGORY VII COURSE ORGANIZATION

A. The instruction materials are comprehensive, accurate and well organized.

_____	++++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

B. The instructional material is geared at a level of understanding which adheres to the educational level of the students enrolled.

_____	++++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

CATEGORY VIII OBJECTIVES

A. The resident training is reasonably well developed to actually train the student for the job he seeks or ultimately hopes to gain.

_____	++++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

B. Student records adequately reflect the student's progress during his period of enrollment.

_____	++++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments: .			

C. The student records adequately reflect the student's placement after his/her training with the institution.

_____	++++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

D. Characterize your impression of the institution.

_____	++++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments: WELL PUT TOGETHER. LOOKING TO GROW AND EXPAND THE PHYSICAL SPACE AS WELL AS FACULTY.

E. The majority of the students appear to be satisfied with the education they have received from the institution.

_____	++++	_____	_____
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

Please initial the status you believe this institution should receive.

1. No Status – If, after a review of the forms and materials submitted by the petitioning institution and the formal team evaluation, the petitioning institution is found to have such severe deficiencies that in the opinion of the Commission are deemed to not meet the minimum standards required for operation of a postsecondary proprietary school, then the petitioning institution should be awarded “No Status,” and the applicant status of the petitioning institution should be recommended for revocation. _____

2. Candidate -- If, after a review of the forms and materials submitted by the petitioning institution and the formal team evaluation, the petitioning institution is found to have certain deficiencies that in the opinion of the Commission can be corrected and would not be cause for denial of the right to do business, then the petitioning institution may be awarded “Candidate” status. _____

3. Accreditation with Recommendations – If, after a review of the forms an materials submitted by the petitioning institution and the formal team evaluation the petitioning institution is found to still possess certain deficiencies that are not so serious as to cause either denial of accreditation or candidate status, but such recommendations are needed to increase efficiency, then the institution may be awarded “Accredited with Recommendations” status. _____

4. Fully Accredited – If, after a review of the forms and materials and the formal team evaluation the institution has corrected all deficiencies noted during its Applicant, Candidate, or Accredited with Recommendations status, then it shall be granted “Fully Accredited” status. ++++++

If status is 1, 2, or 3, list your specific reasons or recommendations below.

Please add any explanatory notes to your recommendation. Use additional page(s) if necessary.

PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM

Team Member's background, as related to evaluation participation, is as follows:

Please describe appropriate background experience and credentials.

MASSAGE THERAPIST FOR 6 YEARS. TAUGHT MASSAGE AT INDIANA BUSINESS COLLEGE AND MED TECH. I WORKED AT THREE DIFFERENT SALON/SPA SHOPS. WORKED PLENTY OF MASSAGE CHAIR EVENTS, LAST ONE WAS FOR TEACHER APPRECIATION WEEK.

I HAVE A DEGREE IN RECREATION: LEISURE STUDIES. I HAVE A CERTIFICATE OF MASSAGE FROM INDIANA BUSINESS COLLEGE. GRADUATED WITH A 3.85 OUT OF 4.00 STUDENT OF THE QUARTER 2002.

I ATTENDED INDIANA BUSINESS COLLEGE IN 2002. I TAUGHT MASSAGE FOR A TOTAL OF 3 YEARS, FROM 2002 -2005

INDIANA COMMISSION ON PROPRIETARY EDUCATION

302 W. Washington Street, Room E201
Indianapolis, IN 46204

Date of Evaluation: MAY 14, 2008

Institution Evaluated: INDIANA THERAPEUTIC MASSAGE SCHOOL

Name of Team Member: MS. WENDY MORRISON

CHECK LIST FOR TEAM EVALUATORS

In each category you are to rate the institution on a scale of one (1) to four (4) as follows:

- | | |
|----------------|-------------------|
| 1. Outstanding | 3. Satisfactory |
| 2. Superior | 4. Unsatisfactory |

There is space for comments. The asterisk (*) denotes requested comments in order to better explain your evaluation.

CATEGORY I -- EDUCATIONAL OBJECTIVES

A. The educational philosophies/objectives are consistent with the institution's role as a training facility.

<u>++++</u>			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

B. The resident training is reasonably well developed to actually train the student for the job he/she seeks.

<u>++++</u>			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

C. The advertising, brochures, catalogs or other representations made are truthful, and explicitly show that it is a training institution involved in the specific areas of instruction it promotes.

<u>++++</u>			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

CATEGORY II -- FACULTY

A. The institution has an adequate number of qualified instructors or teachers trained by education and/or experience to instruct the students.

<u>++++</u>			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

B. The educational administrators are qualified professionally to administer their position through education and/or experience.

++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

C. The faculty appear to be satisfied with the overall institution.

++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

CATEGORY III -- STUDENT POLICY

A. Student counseling is adequate to show concern for the individual student's personal attainments.

++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

B. The student/administration relationship reflects a healthy and stable rapport within the institution.

++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

C. The student educational needs are met by the institution.

++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

CATEGORY IV ADMISSION PRACTICES

A. The admission policy of the institution is well administered and the school is reasonably selective.

++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
Comments:			

- B. Students who have special learning handicaps are aware of the demands needed to meet the admission requirements.

++++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

CATEGORY V STUDENT RECRUITMENT

- A. The institution appears to recruit from a diversified level of family income. No concentration on recruiting low income families.

++++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

- B. The institution appears to recruit students who have a potential or desire the education provided.

++++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

- C. The students appear to have an honest impression of the institution before they enroll.

++++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

CATEGORY VI PHYSICAL FACILITIES

- A. The institution has satisfactory training or educational facilities with sufficient tools, supplies, or equipment to instruct in the student's selected area of study.

++++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

- B. The classrooms or work stations are the necessary size to accommodate the number of students enrolled.

++++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

C. The premises and conditions under which the students work are sanitary and safe according to modern standards.

++++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

CATEGORY VII COURSE ORGANIZATION

A. The instruction materials are comprehensive, accurate and well organized.

++++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

B. The instructional material is geared at a level of understanding which adheres to the educational level of the students enrolled.

++++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

CATEGORY VIII OBJECTIVES

A. The resident training is reasonably well developed to actually train the student for the job he seeks or ultimately hopes to gain.

++++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

B. Student records adequately reflect the student's progress during his period of enrollment.

++++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

C. The student records adequately reflect the student's placement after his/her training with the institution.

++++			
1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*

Comments:

D. Characterize your impression of the institution.

++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
------------------------	-------------	-----------------	--------------------

Comments: GREAT ORGANIZATION, GREAT FEEL TO THE PLACE, VERY POSITIVE

E. The majority of the students appear to be satisfied with the education they have received from the institution.

++++ 1. Outstanding	2. Superior	3. Satisfactory	4. Unsatisfactory*
------------------------	-------------	-----------------	--------------------

Comments: BUSINESS MASTERY COURSE COULD BE EARLIER IN SESSION THAN LATER- STUDENT RECOMMENDED

Please initial the status you believe this institution should receive.

1. No Status – If, after a review of the forms and materials submitted by the petitioning institution and the formal team evaluation, the petitioning institution is found to have such severe deficiencies that in the opinion of the Commission are deemed to not meet the minimum standards required for operation of a postsecondary proprietary school, then the petitioning institution should be awarded “No Status,” and the applicant status of the petitioning institution should be recommended for revocation. _____

2. Candidate -- If, after a review of the forms and materials submitted by the petitioning institution and the formal team evaluation, the petitioning institution is found to have certain deficiencies that in the opinion of the Commission can be corrected and would not be cause for denial of the right to do business, then the petitioning institution may be awarded “Candidate” status. _____

3. Accreditation with Recommendations – If, after a review of the forms an materials submitted by the petitioning institution and the formal team evaluation the petitioning institution is found to still possess certain deficiencies that are not so serious as to cause either denial of accreditation or candidate status, but such recommendations are needed to increase efficiency, then the institution may be awarded “Accredited with Recommendations” status. _____

4. Fully Accredited – If, after a review of the forms and materials and the formal team evaluation the institution has corrected all deficiencies noted during its Applicant, Candidate, or Accredited with Recommendations status, then it shall be granted “Fully Accredited” status. ++++++

If status is 1, 2, or 3, list your specific reasons or recommendations below.

Please add any explanatory notes to your recommendation. Use additional page(s) if necessary.

PLEASE COMPLETE THE REVERSE SIDE OF THIS FORM

Team Member's background, as related to evaluation participation, is as follows:

Please describe appropriate background experience and credentials.

WENDY MORRISON, CMT
MIDWEST ACADEMY OF HEALING ARTS 2000-2001
IUPUI PHYSIOLOGY BACHELOR'S 1991-1995
CRANIO SARAL THERAPY I 2001
MASSAGE THERAPIST FOR 10 YEARS (SPORTS MASSAGE IN COLLEGE/ ATHLETIC TRAINING)
OWNED SPA FROM 2001-2007 "THE WELLNESS SPACE"
CURRENTLY OWN "MOTHER NATURE'S SON"
EMPLOYED AT HEALING ARTS INDIANAPOLIS 2007-PRESENT